
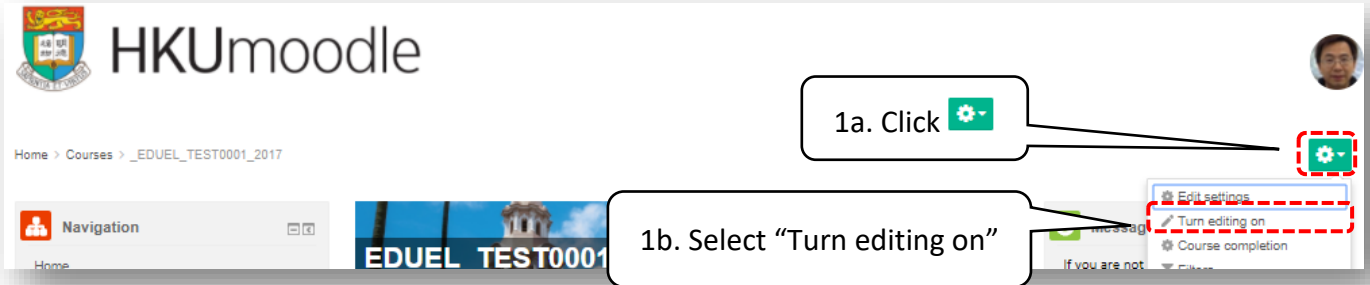
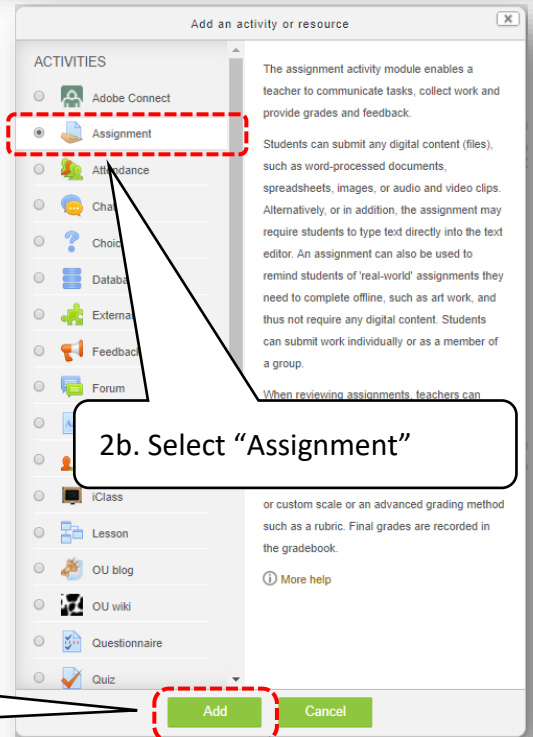
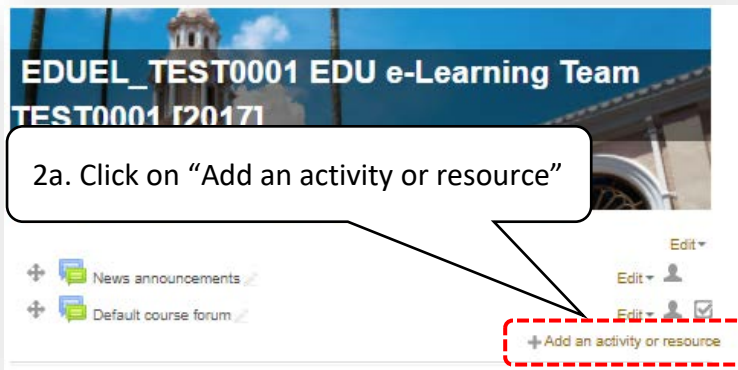


### Moodle creating assignment (based on HKU Moodle version 3.2.3)

1. Login HKU Moodle from <http://moodle.hku.hk/> using your HKU Portal account. Click on the  icon at the top right corner of the screen and select "Turn editing on".



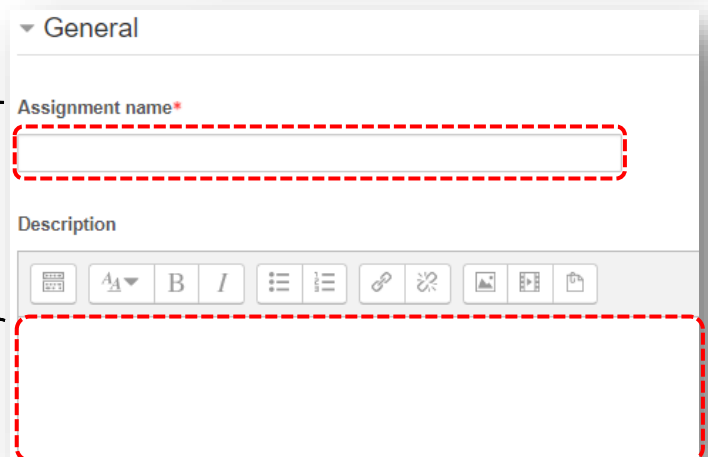
2. Click on "Add an activity or resource", select "Assignment" from the popup box and press "Add".



3. Enter an assignment name and write a description, if any.

3a. Enter an assignment name

3b. Write a description, if any



4. Check the “Enable” box in the “Availability” section and set the “allow submission date” and “due date”.

4b. Check the “Enable” box and set “Allow submission date”

4c. Check the “Enable” box and set due date

5. Check the “Feedback files” in the “Feedback types” section if you are planning to give feedback file individually.

For more detail please visit <http://elearning.edu.hku.hk/moodlefeedback>

5. Check “Feedback files”

6. Click on “Save and return to course” at the bottom to add page.

6. Press “Save and return to course”

7. Check the maximum submission size from the “Submission types” section. You may adjust the upload size from the “Files and uploads” section under the “Course Administration” settings.

7. Check upload size limit