
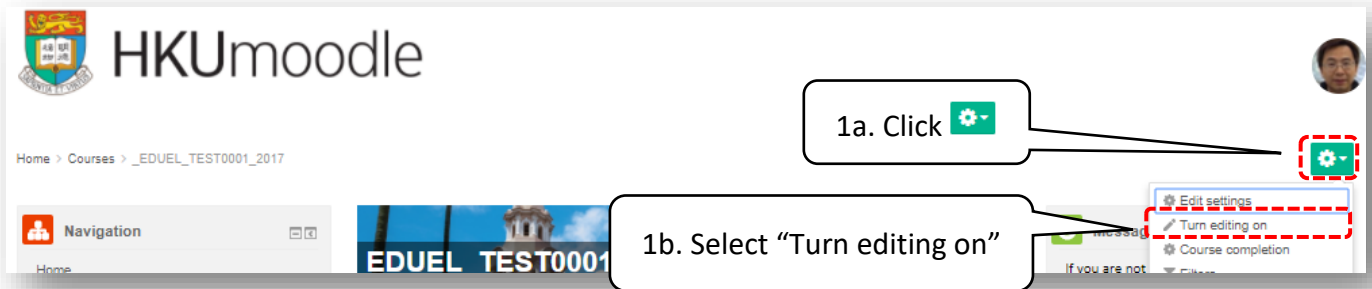
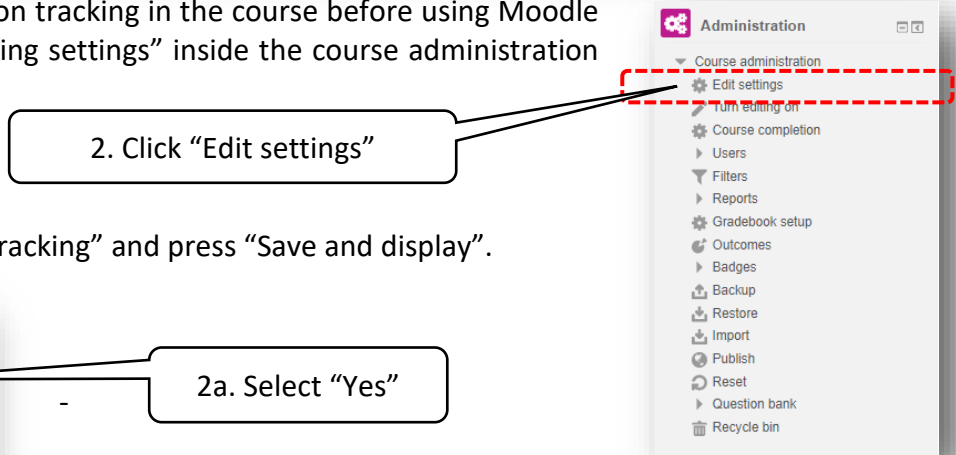


Using Badge for Moodle Assignment (based on HKU Moodle version 3.2.3)

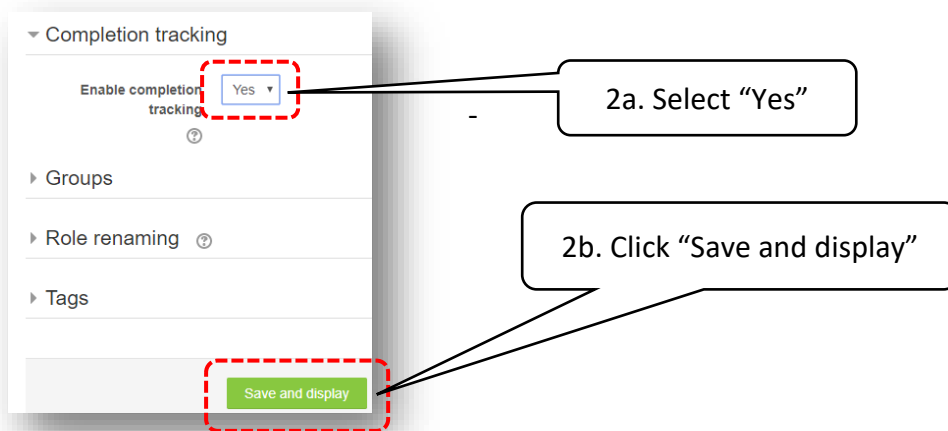
1. Please log in the HKU Moodle at <http://moodle.hku.hk/> and click on the  icon at the top right corner of the screen and select "Turn editing on".



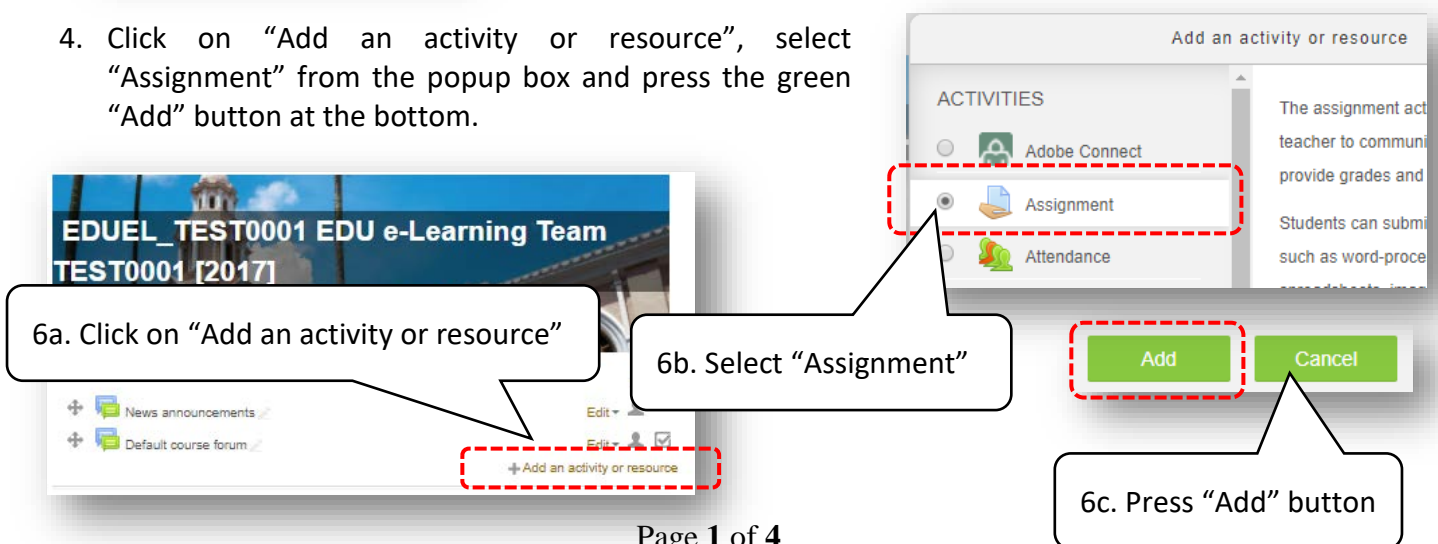
2. You have to enable completion tracking in the course before using Moodle badge,. Please click on "Editing settings" inside the course administration box.



3. Select "Yes" in "Completion tracking" and press "Save and display".



4. Click on "Add an activity or resource", select "Assignment" from the popup box and press the green "Add" button at the bottom.



5. Enter an assignment name at the top and scroll to the “Activity completion” settings to change “Completion tracking” to “Show activity as complete when conditions are met”. Also, check the “Require grade” box to define the grading requirement.

5a. Enter an assignment name

5b. Select “Show activity as complete when conditions are met”

5c. Check “Require grade”

Scroll up a bit to the “Grade” option, input the maximum grade and the passing grade and click on “Save and return to course” at the bottom of the page.

5d. Input maximum grade

5e. Input passing grade

5f. Click “Save and return to course”

6. You can now create badge(s) for your course by clicking “Add a new badge” under the course administration box.

6. Click “Add a new badge”

7. Inside the badge details dialogue box, input a name and description, drag and drop an image of the badge into the image field and click on the green “Create badge” button at the bottom.

7a. Input a badge name

7b. Input a description

7c. drag and drop a badge image here

7d. Click “Create badge”

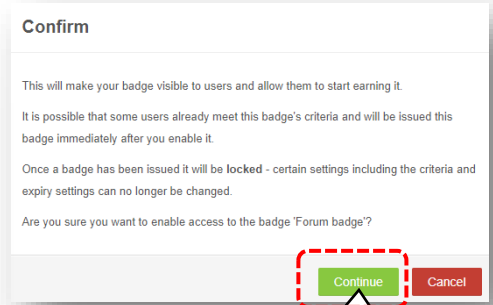
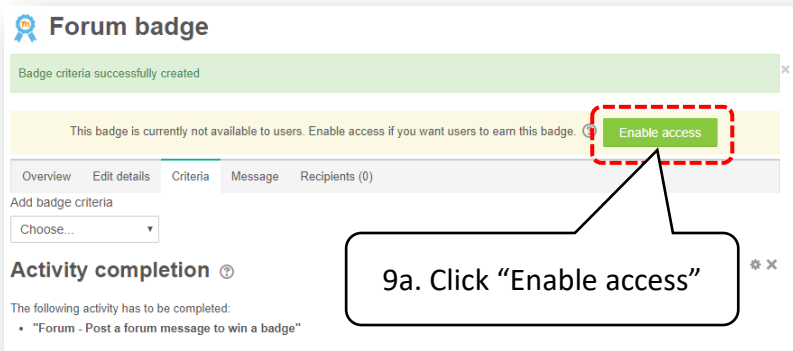
8. After creating the badge, you have to define the badge awarding criteria by selecting “Activity completion” under the “Add badge criteria”. Check one the assignment activity listed under the “Activity Completion” section and click “Save” at the bottom.

8a. Select “Activity completion”

8b. Check assignment activity

8c. Click “Save”

9. After that, click on the green “Enable access” and press “Continue” to confirm the launch the badge.



10. Finally, select “Latest badges” from the “Add a block” dialogue box to add a badge box on the right column of the screen. Any student completed with the activity will be able to get a badge.

